



COUNCIL

Minutes of the
20th Ordinary Council meeting
of the Council held in the
COUNCIL CHAMBERS, 10 CONNOR STREET, PORT SHEPSTONE
at
09:00
on
TUESDAY, 24 APRIL 2018

Present:	Councillors Inkosi SN Ndwalane	(as per attached attendance register)
Leave of absence:	Clr MI Cele Clr TT Hlophe Clr S Nkomo Clr HS Nyawose Clr S Vanda Mr CS Zama	HOD Strategic Planning & Governance
Absent:	Clr HC Boyland Clr TB Cele Clr RS Nyembezi	
In Attendance:	Mr SM Mbili Mr KJ Zulu Mr M Ndwalane Ms N Gqola Mr RS Dlamini Ms NB Thabatha Mr CS Zama Mr SA Nzimande Ms Z Cele Mr S April Ms R Davenarain Mr B Cele Ms N Bhengu Mr S Kati Ms W Mbili Mr R Dlamini Ms N Zulu Ms S Govender Mr BC Madela Ms G Malishe	Municipal Manager HOD Development Planning Services HOD Community Services Chief Financial Officer HOD Technical Services HOD Corporate Services HOD Strategic Planning & Governance HOD Public Safety Snr Manager Strategic Planning Snr Manager Mayoralty & Communications Manager Legal & Compliance Snr Manager Budget & Reporting Manager Ethics and Risk Management Manager Internal Audit Manager Speakers Office Manager PM & E Communication Officer Director Forensics – CoGTA CoGTA Snr Committee Officer

17.3 PERMISSION FOR EARLY CLOSURE OF OFFICES DURING SPECIALS DAYS (2/1/1) (MM2018)

The report which appeared on page 103 of the agenda was considered.

C131/04/2018

RESOLVED

1. THAT the report dated 13 April 2018, submitted by Municipal Manager, regarding the early closure during the last working day before the identified special days, be hereby received and noted;
2. THAT the Municipal Manager, be and is hereby **authorised** to close offices early at 12h00 during the last working day before the following days:
 - 2.1 01 January;
 - 2.2 Easter Friday; and
 - 2.3 25 December
3. THAT it be noted that the early closure excludes essential services Sections such as Fire, Rescue and Disaster, Law Enforcement, Refuse Collection and Electricity.